

# Young Scholars Application Checklist and Procedures

The following has been prepared to assist in ensuring that your application materials are ready when you begin the Online Application Process. The Davidson Institute strongly recommends that you keep a copy of your application materials. The Davidson Young Scholars Program does not discriminate based on race, gender, religion, ethnicity, or physical disability.

#### **Application Checklist**

□ **Determine Eligibility** – To determine eligibility compare the applicant's test scores and/or portfolio items to our Qualification Criteria.

## □ Obtain Supporting Materials

Evidence of Extreme Intellectual Abilities listed on the <u>Qualification Criteria</u> (at least <u>two</u> options are required):

- □ Complete copy of qualifying IQ Test uploaded as PDF files.
- ☐ Complete copy of qualifying individually administered achievement or talent search/college placement test uploaded as a PDF file.
- □ At least four portfolio items uploaded as PDF files. If submitting a video it must be uploaded as a WMV file compressed to 75 MB or less. Visit the <u>FAQ</u> and <u>video help</u> pages for additional information.
- Nominator Form One Nominating Form is required for each application. Applicants must provide the name and email address for the individual asked to complete a Nominating Form. This must be someone outside the family who did not administer testing to the applicant. An automatic email will be sent to your Nominator with the Nominating Form link. When the Nominating Form has been submitted through the online system,, a notification of receipt will be emailed to both the Nominator and the primary contact listed on the Parent-Guardians screen.
- □ **Parent Form(s)** We require digital signatures from all persons sharing **legal custody** of the child on the Young Scholar application's Parent Form(s). Applicants must provide contact information for all persons who share **legal custody**, regardless of any "physical custody" arrangements, and designate a primary contact for the Davidson Institute. Once the online application has been submitted, each person listed as having legal custody will be sent an automatic email with a link to a Parent Form.
- □ **Questions** On the Discussion Questions page of the YS application, you will be asked the following openended questions we strongly recommend saving your responses before entering the information into the online application system. If you are logged into the Online Application System and there is no new information submitted within a 60 minute timeframe, then your session will time out and you will receive a server error. Your information may not be saved. The system saves information when you click on the top, right arrow button. If you have not clicked on the top, right arrow button, it will not save the information you have input on that specific screen. If you receive a server error, then you will need to close out of the system and log back in.
  - 1. Please describe your child's developmental milestones:
  - 2. Please describe an incident that demonstrates your child's ability to learn and process complex information rapidly:
  - 3. Please describe an incident that demonstrates your child's need to explore subjects in surprising depth:
  - 4. In what areas does your child exhibit prodigious intellectual ability?

- 5. What is he/she currently doing to develop these talents?
- 6. What is your role in assisting your child to develop his/her talents?
- 7. Describe the three most challenging aspects of parenting this child.
- 8. How do you see the Young Scholars program assisting you and your child?

Once your application has been submitted, please verify with your nominator and all parents/guardians listed as having legal custody that they have received their automatic emails with links to their forms in order to verify that these emails did not go into their spam or junk folders.

#### Review

- Applications are complete once all Parent and Nominator Forms have been submitted. Complete applications received by the 1st of each month will be sent to review.
- The review committee evaluates application on an individual basis to determine if an applicant is qualified; if more information is needed; or, if the Young Scholars Program is not a good fit at that time.
- Upon review, additional testing or information may be requested in order to determine an applicant's eligibility.

## **Notification**

- Decision notifications will be sent via email by the end of the month in which the application is reviewed.
- Applicants who meet eligibility requirements must complete an enrollment packet before services will be made available.